

Minutes of St Dennis Playing Field Trust held online on Wednesday 25th
May 2022 at 7.00pm

Trustees Present: Cllr Clarke, Cllr Mr N Edmunds, Cllr Harwood, Cllr Lodomez, Cllr Taylor, Cllr Kelsey.

In Attendance: Lynn Clarke (Parish Clerk), Sharon Davey (Office Administrator).

PF1 /22 Election of Chair for 2022-2023

Cllr Julia Clarke was nominated Chair. There being no further nominations this was put to a vote. All present in favour of the nomination.

PF2 /22 Election of Vice Chair for 2022-2023

Cllr Mr N Edmunds was nominated Vice Chair. There being no further nominations this was put to a vote. All present in favour of the nomination.

PF 3/22 - Apologies

Cllr Mrs T Edmunds, Cllr Burnett, Cllr Jones, Cllr Dowd, Cllr Sinnott. Apologies approved.

PF 4/22 - Declarations of Interest.

All Cllrs present declared an interest as Parish Councillors in the running of the Playing Field Trust.

The Clerk granted a dispensation to all Councillors for a period of 12 months as without the dispensation the number of persons unable to participate in the transaction of business would be so great as to impede the transaction of business

PF 5/22 - Public Participation.

None.

PF 6/22– To adopt the minutes dated 21st February 2022.

It was Resolved – To adopt the minutes. Cllr Mr N Edmunds abstained as not present. All others present in favour.

PF 7/22 – Matters Arising.

- Anti-climb painting. Nearing completion however will need to be revisited yearly.
- Lights for the Playing Field shed. Casuals not purchased.
- Gates. Chasing quote for the second gate in the play area.
- Skate Park. Polish Patch Test of Skate Park concrete taking place on 26th May 2022.
- Clearance behind fence. Complete.
- Netting. Contractor waiting for dry weather and also when schools not on holiday.

PF 8/22 – To discuss and agree how future meetings are managed.

It was resolved – to hold meetings virtually. All present in favour.

PF 9/22 – To receive views/reports on recent wall work undertaken.

It was agreed that the wall was not finished and pointed. However, the quote did not actually include pointing. **It was resolved** - to ask contractor to point the wall. All present in favour.

PF 10/22 Update on CCTV installation

The Administrator informed that the EDF had installed a new meter. However, Holloway Electrical Ltd are unable to finish the electrical works until end of June, in addition they will be charging a call out fee. **It was resolved** to agree a date with Holloway Electrical Ltd. All present in favour.

It was noted that DSW will replace ducting and Waldons will replace cabling. This will be undertaken when the CCTV cameras are installed.

PF 11/22 – Update on the steps.

It was noted that work on the steps will take place on 26th and 27th May 2022.

PF 12/22 To discuss the possible replacement of one of the goal posts (Hendra Prazey side).

The Office advised that the goal post on the Hendra Prazey side is getting dilapidated. **It was resolved** to obtain quotes for replacement goal posts Costs to be agreed via email.

PF 13/22 To discuss the findings of the ROSPA report 2022-2023.

The Office advised that the casuals have agreed to undertake some play area actions:

- Skate Park:
Litter bin skate park – Graffiti to be removed.
Matting below single point swing – Matting is separating repair.
Wear in Goal mouth–surface has holes in it – repair
- Children’s play area:
Maintenance gate – Ground latch pin seized.
Play area entrance gates – This is being covered as gates quotes have been obtained.
Binoculars – showing signs of corrosion – treat and repair.
Multi play toddler – bolt cap damaged replace – Sharon to order
Basket swing hard or sharp projections where rope has been subjected to heat – remove pointed and sharp projections.
Muti play climber – Climbing grip loose – tighten.
Laminate damaged – rub down and treat damaged edges.

It was highlighted that some equipment required servicing / maintenance. **It was resolved** to obtain costings for servicing maintenance checks. Action – office to investigate if any equipment highlighted is still under warranty.

PF 14/22 Update on actions for the vegetation behind the Playing Field Fence and the possible wildlife area as raised at the last meeting.

The Office reported that an area behind Hendra Prazey side of the fence has lots of fly tipping. **It was resolved** to clear the any tipping that is not practical to be removed by hand. **It was resolved** to obtain prices for removal and to agree via email. Future plans for a wildlife area with a wildlife camera were discussed.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

There being no other business to be transacted the Chairman closed the meeting at 8.10 pm.

Chairman of St Dennis Playing Field Trust

Signed.....

Dated.....